



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR 16/C, DWARKA, NEW DELHI - 110078

Dated: 4th August 2022

GGSIU/Regis./2022/105

Circular

As envisaged by the Honorable Vice Chancellor, a Coffee Table Book is being published to mark twenty-five years of GGSIPU. All the deans, directors and concerned administrative officers/branch in-charge are requested to provide the following information for the same:

1. A write up on the growth trajectory of their school/centre/branch (The story so far... in 2000 words).
2. Photographs that depict the genesis and progression of the school/centre/directorate/administrative office (right from its start)
3. Particulars of five celebrated Alumni (name, batch, profile in 100 words) along with their quotations of reminiscences.
4. Mood pictures of students and faculty preferably action not posed (working on a project, study tours, workshops, celebrating a festival, organizing an event etc.) in the last 25 years.
5. Photographs of awards / achievements of the department or members of the department along with complete description (What, When, Why, Where, Who and How) (05).
6. Photographs with description on outreach / social impact projects / activity / engagement of the department.
7. Anecdotes (100 words) that present an interesting aspect or recounting special instance in the life of GGSIPU along with some unseen / rare images (02).
8. It is also requested to share artifacts / Old Video clippings / memorabilia / memento / rare documents, initial noting of the University, GGS IP University Act, 1998, and any other material of historical value for developing the University Museum on the occasion of celebrating 25 years of the University.

All the Deans / Directors / Branch in-charge are requested to provide the information and photographs (hard copy if available) to Prof. Queeny Pradhan, Chairperson, Committee Coffee Table Book, GGSIPU at Dean's Secretariat, USMC or through e-mail on queeny.pradhan@ipu.ac.in latest by **20th August 2022** and documents and information related to the Museum by **1st September 2022** (Kindly note that **photographs can be B/W or colour; should be of high resolution (min. 300DPI) and in JPEG format**).

(Manoj Kumar)
Registrar

Copy to:

1. All Deans / Directors, GGS IP University
2. Controller of Examinations, GGS IP University
3. Controller of Examinations – II, GGS IP University
4. Controller of Finance, GGS IP University
5. Incharge, Library, GGS IP University
6. All Branch Heads, GGS IP University
7. Office Copy